

Nottingham Estates Homeowner's Association

Board of Directors Meeting

January 7, 2018

WELCOME

Meeting was called to order at 4:00 pm at Veronica Lechtenberger's residence: 9188 N 137th E Avenue, Owasso, OK 74055.

BOARD MEMBERS IN ATTENDANCE:

Veronica Lechtenberger

Ron Foore

Lauren McCain

OPEN ISSUES

1) Pond -

- a. Erosion
- b. Waterfall

Veronica's husband, Brad, has contacts within the Civil Engineering profession. Brad and Veronica will reach out to contacts for estimate/quotes on repair of these.

2) Dredging drainage Creek & Small Pond -

Brad and Veronica will reach out to same Civil Engineering contacts for estimate / quotes on this as well.

3) Repair of play areas –

Lauren McCain will create a survey of potential ideas for repair/replacement of play areas to poll Nottingham Estates residents. Ideas mentioned in Meeting included: New Playground Equipment, Disc Golf Course, Splash Pad, Grill installed at pavilion.

4) Park Drainage –

This topic was discussed but we were needing more detail to review ideas for resolution.

5) TurnPro Pond Contract –

We felt with the current emails received it appeared John was working on this agenda item.

6) Schaffner Lawn Contract –

Veronica volunteered to reach out to additional Lawn Care providers and get estimates/quotes for comparison.

7) Debit Card –

This topic was referenced but we were needing more detail to know what to discuss.

8) 2016 Financial Review –

This topic was referenced but we were needing more detail to know what to discuss.

9) Email Account –

Procedure letter for fines, etc.

This topic was referenced but we were needing more detail to know what to discuss.

NEW BUSINESS

1) Appoint New Officers for 2018 –

Barry Eggert – President

Veronica Lechtenberger – Vice President

Lauren McCain – Secretary

Ron Foore – Director

Katie Sallee – Director

- 2) Check signers for HOA account at Central Bank –
Barry Eggert, Veronica Lechtenberger, and Ron Foore were approved as check signers effective as soon as the paperwork can be completed. Kayla Puckett will remain as a signer. Bythe Boyd and Trena Marsh will be removed from the account.
- 3) Meeting Schedule for 2018 –
We decided to meet the first Sunday at 4:00PM rotating board members' residences to host. Lauren McCain will host next meeting. It was discussed to be Sunday, February 4th at 4:00PM but as I have learned this is Super bowl Sunday, I would like to move the next meeting to Sunday, February 11th at 4:00PM. I (Lauren McCain) can still host. We also felt Kayla Puckett's attendance to these meetings would be invaluable.

ALL BUSINESS ITEMS -

- 1) We also discussed adding a Nottingham Estates social event to the 2018 calendar. Lauren McCain will create a survey of potential ideas to poll Nottingham Estates residents. Ideas mentioned in Meeting included: Progressive Dinner, Easter egg hunt, Spring Flower/Yard of the Month, Fishing Derby, July 4th Block Party.
- 2) It was discussed to each make best efforts to attend Owasso Neighborhood Leadership Conference, Saturday, January 27th.

ADJOURNMENT – 5:30 PM

Respectfully submitted,

Lauren McCain, Secretary

Barry was sick & unable to attend the meeting. He sent this email to the new board members as an addendum. I have included here as FYI.

Minutes look good Lauran. I just have a couple comments I want to make about the actions that are being taken. This is information for all the new Board members.

1) Pond and Waterfall: We do have a pond committee headed by John Cook, so before any action is taken John should be advised to make sure we are not duplicating our efforts. Also, Fred Menge who also lives on the Pond is supposed to be doing a study of the erosion problems. I have not heard anything about what he has done.

2) Dredging drainage Creek and small pond. We set aside \$8,000 in the budget for this year to at least partially address the problem. Also, I think that the city should be at least partially responsible for the correction. Bythe Boyd who was a director last year heads up the committee of 1 responsible for dealing with the city about addressing our drainage issues. He did not have information to report at the November meeting, but said he would check to see if our problems are on the agenda for 2018. I have not heard anything from him since November.

3) Replacement of play areas: The questionnaire is a good idea. I do think we need to get some non Board members to join the committee. You might want to put that item on the questionnaire. What I would like to see this year is more people being involved on committees. The Committee would then make their recommendations to the Board through the Board member responsible for that project. Lauren, that means that you would be the contact for the playground project.

4) Park Drainage: I have not found out what is all covered by the park drainage. The only thing I was told was that SethAnne Beaird and Bythe Boyd were working on this. I do know that every time it rains I get a river in my back yard from the park that ends up under my back porch. I will contact Bythe to give us a report on what the drainage covers, and what is the current status.

7) Debit Card: We are currently using a debit card that is linked to our checking account for cash purchases. Since the checking account is the only place we have our cash, the Board agreed we should look into separate account to use for small purchases and not expose our entire checking account if the card were to be lost or stolen. Nobody took up this project. Kayla, since you are Treasurer, would you look into this for us the next time you are at the Bank?

8) 2016 Financial Review - Katie is heading this up, she can give us all an update

9) The Board wanted to get away from using a personal email account for Association business. Currently the Pucketts are using their email address. No final decision has been made on whether or not we can set up additional email addresses on our web site.

Well that's all I was going to explain at the meeting I was going to attend.

If you have any other questions, I will try to answer them for you.

Barry